

Insightvoice Naikan Center Vienna

VAT-number: ATU 57528429

Johanna Schuh • Rupertgasse 2 /16 • 1140 Wien • Austria

http://www.insightvoice.at • e-mail: office@insightvoice.at

phone (+43) 01 - 894 08 63 • mobile: (+43) 0664 - 456 77 83



Registration Form

Please send us a registration form including the following information:

name:.....

address:.....

e-mail:.....

phone number:.....

I register for the following workshop:

title of workshop:.....

date:.....

I agree to the terms of participation.

date, signature:.....

After receiving your register form, we send you confirmation including all necessary information.

Terms of Participation (page 1 out of 2)

Registration

If you want to participate at one of our workshops, please send a registration form to *Insightvoice Naikan Center Vienna*. Please indicate the name and date of the workshop and your personal information (name, address, phone number, e-mail address) on your registration form.

After receiving your registration form, we send you confirmation including all necessary information.

Your registration form is binding. But only after receiving a first payment we guarantee a place in the workshop. The first payment is 50% of the workshop costs, except Naikan-weeks. For Naikan-weeks the first payment is Euro 240,- (incl. 20% taxes). The rest of the workshop costs are payable before or at the beginning of the workshop.

Payments

All prices include the valid taxes. The payments can be made cash or through bank transfer.

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Terms of Participation (page 2 out of 2)

Bank account:

name of bank: Erste Bank, owner of account: Johanna Schuh

International codes:

BIC: GIBAATWWXXX , IBAN: AT07 2011 1822 2445 0400

Cancellation of participation

For cancellation up to 10 days before the beginning of the workshop, we pay back the money already paid to us deducting a fee of Euro 25,-.

You can also use the money already paid for other workshops or as credit note, in these cases we will not deduct any fee.

For cancellation within 10 days before the beginning of the workshop, including non-participation without notification or leaving before the end of workshop, you have to pay the workshop costs in full.

Cancellation of workshops

If the minimum number of participants is not achieved or if the guide or instructor becomes ill, the organiser has the right to cancel the workshop at any time. In this case we pay back the money already paid in full.

Insightvoice Individual Sessions

You have the possibility to demand a preparatory talk free of charge to check out if a co-operation is useful and effective. The function of the preparatory talk is to make clear the procedure (client's expectations concerning the Insightvoice individual sessions, costs, number of sessions etc.).

A session lasts 60 minutes, if not agreed differently. The fee has to be paid directly at the session.

Responsibility

The participation is of one's own free will and cannot replace medical or psychological treatment. The participants take full responsibility for themselves and their actions.

On principle we presume that you are in good health if you participate in a workshop. At any rate the capability of clear perception is necessary. If you have some restraints as regards health please contact us in advance. Restraints as regards health are for example consuming medication or other substances that reduce the capability of perception or ability of concentration, foods allergy (if it's a workshop including board and lodging) and other physical or psychological restraints that have to be taken under consideration.

Confidentiality

The entire personal information that participants give during the workshops, meetings and sessions are treated confidentially.

Personal data

If you register for a workshop or ask for information or make an appointment etc. you explicitly agree that your personal data will be processed to be able to execute your order.

General guidelines

If any regulation of these terms of participation are not valid now or in the future, it does not have any effect on the validity of the remaining regulations. For these terms of participation the applicable law is Austrian law. In case of controversy the competent court of law is in Vienna, Austria.

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